

**GRANT COUNTY COUNCIL
REGULAR SESSION
November 18, 2015**

The Grant County Council met in regular session on Wednesday, November 18, 2015 at 6:00 p.m. in the Council Chambers.

1. Call to order

President McWhirt called the meeting to order at 6:01 p.m.

2. Prayer

Councilman Conner led in prayer.

3. Pledge of Allegiance

Councilwoman Baker led the pledge of allegiance.

4. Roll Call

In attendance were Council members Jim McWhirt, Mike Scott, Shane Middlesworth, Michael D. Conner, Tresa Baker, Mark Leming and Frank Hix. Also present were Council Attorney Phil Stephenson, Executive Secretary Sharon Kirkwood and Stacey Stevens. Councilman Leming arrived at 6:05 p.m.

5. Approval of Minutes

Councilwoman Baker moved to approve the regular session minutes of October 21, 2015 as presented. Second by Councilman Conner; motion carried 6-0.

6. Auditor's Report

Auditor Bainbridge reported on the General Fund balance as being similar to last year. Chief Deputy Miller reported the Grant County Treasurer Sarah Melford would have settlement figures on December 1, 2015. Auditor Bainbridge stated the Board of Accounts will hold their Entrance Meetings tomorrow which will initiate the auditing process. They hoped to be finished in 5 weeks. Auditor Bainbridge reported the Health Insurance Fund was not degraded as much as last year's balance. Councilman Middlesworth questioned if there were any more claims to be paid to Anthem. Auditor Bainbridge stated no.

7. New Business

Councilwoman Baker moved to approve all transfers as requested. Second by Councilman Conner, there was no public input. Motion carried 4-3 with Councilman Middlesworth, Councilman Hix and President McWhirt voting nay.

Those transfers are as follows:

Department

<u>From</u>		<u>To</u>	<u>Amount</u>
<u>County General Fund - Coroner</u>			
1000-007-2000.12	Medical, Photo Supp	1000-007-1000.11 Salaries	\$ 1,213.75
1000-007-3000.22	Postage	1000-007-1000.11 Salaries	\$ 75.00
1000-007-3000.23	Travel & Conf	1000-007-1000.11 Salaries	\$ 301.32
1000-007-3000.25	Pagers	1000-007-1000.11 Salaries	\$ 72.00
1000-007-3000.91	Dues	1000-007-1000.11 Salaries	\$ 25.00
			<u>\$ 1,687.07</u>
<u>County General Fund - County Extension</u>			
1000-011-3000.65	Repair & Maint	1000-011-1000.12Overtime	\$ 175.00
1000-011-3000.22	Postage	1000-011-1000.12Overtime	\$ 315.50
			<u>\$ 490.50</u>
<u>Motor Vehicle Highway Fund</u>			
1176-531-2000.33	Bituminous	1176-533-2000.32 Other Supplies	\$ 2,000.00
1176-531.2000.33	Bituminous	1176-533-2000.31 Garage & Motor	\$10,000.00
1176-531.2000.33	Bituminous	1176-533-1000.24 Insurance	\$30,000.00
1176-531.2000.33	Bituminous	1176-533-1000.21 Longevity	<u>\$ 1,000.00</u>
			<u>\$43,000.00</u>
<u>Cumulative Bridge Fund</u>			
1135-542-4000.54	Bridge #100	1135-542-2000.22 Culvert Pipes	\$35,000.00

1135-542-4000.68	Bridge #2	1135-542-3000.11 Repair & Maint	\$75,000.00
1135-542-4000.69	Bridge #76	1135-542-3000.11 Repair & Maint	<u>\$55,000.00</u>
			\$165,000

County General Fund – Sheriff

1000-005-1000.11	Salaries	1000-005-3000.11 Medical	\$ 20,000.00
1000-005-2000.20	Garage & Motor	1000-005-3000.98 Meals	<u>\$ 40,000.00</u>
			\$ 60,000.00

County General Fund – Veterans Service Office

1000-012-4000.41	Equipment	1000-012-3000.91 Dues	\$ 10.00
1000-012-2000.11	Office Supplies	1000-012-3000.23	<u>\$ 115.13</u>
			\$ 125.13

County General Fund – Commissioners

1000-068-1000.14	PT Janitorial	1000-068-1000.12 Overtime	\$ 3,000.00
1000-068-1000.14	PT Janitorial	1000-068-1000.25 Cell Stipend	\$ 3,000.00
1000-068-1000.14	PT Janitorial	1000-068-3000.14 Contractual Serv	\$ 2,800.00
1000-068-3000.42	Building Liability	1000-068-3000.07 Contractual Serv	\$ 40,000.00
1000-068-3000.44	Ambulance Ins	1000-068-3000.07 Contractual Serv	\$ 4,100.00
1000-068-3000.44	Ambulance Ins	1000-068-3000.41 Official Bonds	\$ 1,245.00
1000-068-3000.42	Building Liability	1000-068-3000.90 Trash Removal	\$ 4,000.00
1000-068-3000.28	Pictometry	1000-068-3000.25 Cell Stipend	<u>\$ 400.00</u>
			\$ 58,545.00

Cumulative Capital Development Fund

1138-410-4000.65	Remodeling & Rep	1138-410-3000.11 Contractual Serv	\$ 15,000.00
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County General Fund – Data Processing

1000-106-1000.11	Salaries	1000-106-1000.12 Overtime	\$ 2,000.00
1000-106-3000.29	Training	1000-106-3000.11 Contractual Serv	\$ 3,000.00
1000-106-3000.84	GIS H/ware & S/ware	1000-106-3000.11 Contractual Serv	\$ 3,000.00
1000-106-3000.73	FTR Maintenance	1000-106-3000.11 Contractual Serv	\$ 3,000.00
1000-106-3000.11	Salaries	1000-106.3000.11 Contractual Serv	\$ 6,000.00
1000-106-3000.11	Salaries	1000-106.3000.64 Harris Support	<u>\$ 4,100.00</u>
			\$ 21,000.00

County General Fund – Auditor

1000-002-3000.23	Travel & Conference	1000-002-2000.11 Office Supplies	\$ 89.00
1000-002-3000.65	Repair & Maintenance	1000-002.2000.11 Office Supplies	<u>\$ 95.00</u>
			\$ 184.00

Ineligible Homestead Fund - Auditor

1216-002-3000.91	Dues & Subscriptions	1216-002-2000.11 Office Supplies	\$ 498.50
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Debt Service Fund – Auditor

4600-470-3000.14	Juv. Detention Debt	4600-470-3000.25 Interest Payments	\$ 1,947.00
4600-470-3000.17	Jail & Det. Energy Prj	4600-470-.3000.25 Interest Payments	<u>\$ 25,361.41</u>
			\$ 27,308.41

Auditor Bainbridge also requested that his chief deputy be allowed to make other minor amount transfers wherever small negative balances were necessary.

President McWhirt stated he had questions to ask some of the departments even though their transfer was approved.

President McWhirt questioned Superintendent White over the large amounts of monies transferring in the Cumulative Bridge and Highway Funds. Superintendent White stated there were 3 bridges that had left over funds from the projects. The monies transferred will be used for culverts and other bridge repairs.

President McWhirt questioned Coroner Butche over the amounts transferred to salary accounts. Coroner Butche stated there has been an increased work load in deaths. The part time deputy

coroners have worked more cases than before. There was a spreadsheet submitted with times and cases worked.

President McWhirt questioned Commissioner Burton on the amount of contractual services requested. Commissioner Burton stated there were a lot of unexpected items that came up this year. Commissioner Burton stated he would provide a list of the expenses for their information and send it via email. Councilman Middlesworth questioned the amount on cell phones. Commissioner Burton stated there was an increase of cell phone stipends.

Commissioner Burton reported on the Health Insurance Fund. Commissioner Burton, "Since the county is self-insured and is claims driven we sought the advice of Jim Zimmerman from First Merchants Bank. Since June 30th there has been 3 people hit the stop loss of \$125,000. There have been 10 others with significant claims. This is unusual for Grant County. One of the other cost savings that the commissioners have chosen to go with is the spousal carve out. Where any spouse will be "carved out" so that if their employer offers insurance it will be them as a primary and the county as secondary." President McWhirt mentioned that is becoming common practice in many institutions.

E911 Funds - Commissioners

President McWhirt also questioned the additional amount requested for E 911 funds. Commissioner Burton stated it was simply an oversight in the 2015 budget and also in the 2016 budget. The \$21,217.92 is for the annual Motorola contract for updates and ongoing dispatch training. The \$100,354.07 is for the annual Motorola Dispatch Equipment for the Grant County Sheriff and City of Marion's Police Department.

Councilman Middlesworth moved to approve both additional appropriations as requested. Second by Councilman Conner; there was no public input. Motion carried 7-0.

Debt Service Fund – Auditor

Chief Deputy Miller explained additional monies were requested to cover debt payments due on January 1, 2016. The Complex Energy Loan was originally paid from the County General Fund but at budget time it was moved to the Debt Service Fund.

Councilman Middlesworth moved to approve the additional appropriations as follows:

4600-470-3000.25	Interest Payments	\$ 276.65
4600-470-3000.33	Complex Energy Loan	\$ 93,014.00
4600-470-3000.17	Jail & Detention Energy Project	\$ 189,001.00
4600-470-3000.25	Interest Payments	<u>\$ 32,189.00</u>
		\$ 314,480.65

Second by Councilman Scott; there was no public input. Motion carried 7-0.

Correctional Services – Fill a Vacancy

Cindy McCoy, Director of Correctional Services, requested to fill a field officer vacancy. Director McCoy, "The position requires fire arms certification and also fitted protective gear. The position is one that performs random checks on level 6 felons. These are offenders that can no longer be sent to prison. Based on a quick review of the current data there is a 27.6% experience in felony presentence reports and a 5% increase in new probation supervisions. Just the new reports alone represent an additional 340 hours of workload. The full impact of the code reform is only beginning to be seen." Judge Spitzer also spoke in great favor of having the position filled for public safety reasons as well as the need of the job itself. Discussion ensued with the council and the following action was taken.

Councilman Conner moved to approve filling the field officer vacancy. Second by Councilwoman Baker; there was no public input. Motion carried 7-

2016 Salary Ordinance

President McWhirt stated he had spoken with Attorney Stephenson and Chief Public Defender Bruce Elliott for consultation on the public defenders salaries. In comparing the prosecuting attorney's salaries under Standard B of \$30,175 and using the allowed amount of \$29,075 for public defenders plus the allotted annual amount of \$500 for office supplies and their malpractice insurance it was agreed that the figures are in compliance for 2016.

President McWhirt presented the 2016 salary ordinance as follows:

Ordinance 2-2015
AN ORDINANCE FO THE GRANT COUNTY COUNCIL OF GRANT COUNTY,
INDIANA, FOR ESTABLISHMENT OF SALAIRES FOR 2016

WHEREAS, the Grant County Council is desirous of establishing a salary ordinance for the year 2016 to set forth pay for elected officials and employees of Grant County, Indiana.

NOW, THEREFORE, BE IT ORDAINED by the Grant County Council of Grant County, Indiana, as follows:

1. Elected Officials. Attached hereto is a listing of elected positions in Grant County, Indiana, and the annual pay for such elected official position for the calendar year of 2016.
2. Employees. Attached hereto is a listing of elected positions in Grant County, Indiana, and the annual pay for such elected official position for the calendar year of 2016.
3. Payment Schedule. All payments shall be made to the elected officials and employees pursuant to a payment schedule as approved by the Grant County Commissioners of Grant County, Indiana.
4. Effective Date. This ordinance shall be effective beginning January 1, 2016, and will be applied to all services rendered by the elected officials and the employees through December 31, 2016.

THIS Ordinance is hereby approved this 18th day of November 2015.

GRANT COUNTY COUNCIL OF GRANT COUNTY, INDIANA

President McWhirt, “This process of salaries involves 3 bodies. The county council, we adopt the salaries and tell the auditor what to pay per position. From that the hourly rates and daily rates are calculated. The other body is the commissioners who create the schedule of pay dates and they do that in conjunction with the auditor as well. This year is unusual because of the 27 pay Fridays that come in to play. It’s up to the Auditor’s Office as the 3rd party to carry out the wishes of the other 2 bodies. This salary ordinance does include all the positions in the county at the levels of pay approved during the budget process.”

President McWhirt stated he had spoken with Attorney Stephenson and Chief Public Defender Bruce Elliott for consultation on the public defenders salaries. In comparing the prosecuting attorney’s salaries under Standard G of \$30,175 and using the allowed amount of \$29,075 for public defenders plus the allotted annual amount of \$500 for office supplies and their malpractice insurance it was agreed that the figures are in compliance for 2016.

President McWhirt, “Every calendar year has so many Fridays. In 2016 there will be 261 days, some years only have 260 days. So if you were to calculate there will be a difference. The hourly and daily rates on the ordinance are calculated by taking the year dividing by 261 and then by the number of hours worked by the employee. In addition to the schedules it’s important to the Auditor’s Office to know when they are going to pay it. The commissioners have done that. the way the calendar falls since we pay every 2 weeks, some years, like every 11 years I believe, you run in 27 pay Fridays. So obviously a lot of things come in to play so we have had to discuss that. You could change the pay dates and push that date forward by only paying 26 pays. But you will have to pay it at some point. The salary ordinance is going to reflect what we have approved for time worked in 2016. The actual payments are going to pay out more than the ordinance because of the extra pay Friday on the calendar. We will be paying for time worked in 2015 in 2016. The date that they are paid impacts the amount of cash paid out to them in a year.” Discussion ensued with the following action.

Councilman Conner moved to approve the Salary Ordinance 2-2015 as presented. Second by Councilman Middlesworth; there was no public input. Motion carried 7-0.

8. Reports, Resolutions, Communications and General Discussion

There were no reports.

Auditor Bainbridge stated information was available for the Wheel Tax and that according to Indiana Code would also need to be presented to the Income Tax Council for their approval. President McWhirt thanked Auditor Bainbridge for the information.

Gas City Library Board – appointment request

President McWhirt stated he had received a letter from Nancy Bryant, Director of the Gas City – Mill Township Public Library stating Peggy Oliver did not wish to remain on the board for another term. Director Bryant stated the Grant County Council would need to appoint another individual for the next term. President McWhirt asked the wishes of the council and it was decided to have an ad placed in the newspaper. Secretary Kirkwood stated she would proceed with the legal ad.

The next regular meeting will be held on December 16, 2015 at 6:00 p.m.

9. Adjournment

President McWhirt adjourned the meeting at 7:19 p.m.